

Sustainability “Group” Minutes Form

Meeting Title: Sustainability Fee Council January Meeting		Date: 1/13/2017	Time: 1:00 pm
Location: Kilpatrick 221	Committee: Sustainability Fee Council		Chair: Groebner
Attendees: Will Hobbs, Heath McFadden, Cameron Skinner, Julia Steele, Chadwick Wilson, Kristen Hitchcock, Mary Plache, Andrew Wright, Cathy Fungone, Lori Strawder, Shea Groebner, Sam Mutiti, Allison VandeVoort, Donna Bennett, Susan Allen, Emma Brodzik, Mark Causey, Doreen Sams, Evan Hearn, Doug R. Oetter, James Dillon Vogt, Hasitha Mahabadeep, Anderson Kendrick, Kierra Brown			Guests:
Recorder: Donna Bennett for Will Hobbs		Recorder Email: donna.bennett@gcsu.edu	

Agenda Item: Approval of Agenda and minutes	Presenter: Groebner
<p>Discussion: Adjustment to the minutes: At Dec. meeting, a motion passed that the Council convert the unpaid materials recovery intern to a paid position using Sustainability funds. Question: Is it permissible for this to be a casual labor position? Strawder: FICA will need to be paid for casual labor worker but not for a student worker. Strawder explained that casual labor may exceed budget (as compared to student.) Fungone: can we hire casual labor with student fees? Is the council staying within the guidelines. Sustainability fee executive committee will discuss. Oetter: original intent was that if council spent funds for labor, it would go to students. Allen: has original documents, budget mentions “student labor”. Strawder: Discussion tabled. Mutiti: projects will need workers who are permitted to drive, move equipment, etc.</p>	
<p>ACTION: Agenda approval: Wilson motions, Brodzik seconded Dec. Minutes Approval: Wilson motions, Brodzik seconded Sustainability fee executive committee will discuss if casual laborers can be hired</p>	

Agenda Item: Business Updates	Presenter: Various
<p>DISCUSSION: <u>Budget:</u> Strawder: Garden club has fees left over, they are at \$300. Compost has \$1500, grey water project is complete and leftover funds will be redistributed, recycling phase 4 will return, biodiesel has not submitted funding request so far, Health Sciences project funds have been expended, Herty Hall project has \$3000 left, and materials coming in slowly.</p> <p><u>Symposium:</u> Brodzik: Waiting to hear back from Legal on the contract for guest speaker. Requested changes were accepted, and contract was amended. Moving forward and looking for volunteers. Date is April 20.</p> <p><u>Environmental Science Club:</u> will meet next week. Goal to bring in more volunteers and participants. Membership has declined, and club wants to recruit. Methods to reach out to science departments to get more students involved. Suggest that students who participate are given extra credit.</p> <p><u>Garden Club:</u> Wright: Permaculture area in the garden still needs to be developed and more funds may be required to complete. Garden Club wants to separate from the community garden in order to do outreach. They want more volunteers to do the upkeep of the garden. Currently have 25 active members. Club put in a garden at the Boys and Girls club. The Garden Club did receive SGA funds for their work.</p> <p><u>Sustainability Certificate & Sustainability Mapping:</u> Oetter: Sustainability Certificate will be going before senate next week. First class will be offered to sophomores in the spring 2018.</p>	
<p>ACTIONS: Recruit volunteers for Symposium, Environmental Sciences Club, Garden Club</p>	

Agenda Item: Old Business	Presenter:
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DISCUSSION:

Paid Internships:

Strawder: Internships are currently advertised in career connection as unpaid positions. Students are interested in internships, but not as unfunded positions. These positions should be offered at rate of \$8 for students/\$8.25 for casual labor up to 19 hours/wk, up to \$5000 per year. Descriptions of proposed positions were attached to Jan. meeting invite. There are a total of four positions: compost manager, materials recovery, garden maintenance, events coordinator. Brodzik: is this just an office job? Groebner: no, intern will be out in the field. Strawder: will need to be voted on each year. Hobbs: why are students paid less than casual laborers? Allen: yes we can pay more \$8 for student intern. Students are being paid a wide range of salaries across campus. Hobbs: we should have a formalized proposal that we are voting on, given the amount of funding involved. Strawder: we would be pulling from discretionary fees or if it is over \$1500. VandeVoort: does it require a written proposal? Hobbs: document does include position description, but doesn't give details. Groebner: proposal will be presented to the council via email. Hobbs: can we vote on it pending the receipt of the proposal. Oetter: Are work study funds available? Sams: FWS impacts a students financial aid. Oetter: offered history of council intent, thought that money would be given back to students as research funds and the hope had been that SFC would receive work study funds to pay for student labor and that it would not come out of council funds. Groebner: vote on yearly. Lori: vote on as needed. Oetter motions: fund these internships created and ready to advertise for students at the rate of \$8.25 through June 30, 2017 out discretionary funds. Hobbs: seconded. Motion passes.

Hobbs SFC needs to create a subcommittee to create a proposal for the long term solution for the next few years. Mutiti: please include current/recent graduates in the proposal.

Hobbs motioned to form subcommittee to create proposal for internship solution for the next few years. Oetter seconded. Motion passed.

Focus on Active Initiatives: tabled

ACTION: Internships will be funded for students using SFC discretionary funds at the rate of \$8.25/hr. through June 30, 2017. Subcommittee will be formed to create proposal for long term internship solution.

Agenda Item: New Business

Presenter: Strawder

DISCUSSION:

Student Recruitment

SFP Assistant Directors: Need replacements for Plache and Steele who have graduated. Sara Edwards, Jacob Deitch and Lauren Gorham have been nominated. Deitch and Gorham have accepted nomination. Hobbs: additionally I would like to nominate Heath McFadden who is present and accepts nomination. SFP Assistant Directors will be voted on by email.

Projects: Biodiesel is incomplete. Evan Hearn will take lead, but will need assistance. Air Quality – meeting at 3 today, any interested students are invited. Garden and compost can always use help.

Next South Sustainability Conference: Jan. 31 is the registration deadline for discount, use code: Milledgeville. We want a strong GCSU contingent at NSSC.

Narrow Ridge

Funding & Recruitment: ~~13~~ students will be going on this spring break trip which involves living off the grid in Tennessee. Strawder has attended previously and will be going again. Funding was provided in the past for student attendees and Strawder requests that we again provide financial assistance for student to attend. Cost is \$425. VandeVoort: send an email with details and she will share with her students to see if others wish to attend

ACTION: Strawder will send out email with details of Narrow Ridge spring break trip

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Agenda Item: Project Updates	Presenter:
DISCUSSION: Air Quality: meeting today Garden/Compost: provided in business updates Grey Water: complete, leftovers funds will be returned BioDiesel: incomplete, Hearn will take lead Mansion Exterior LED Conversion: complete Health Sciences LED Conversion : almost complete, conversion started over the break Herty Roof – Solar: in progress	
ACTION:	

Agenda Item: Proposal Updates	Presenter:
DISCUSSION: <u>West Campus Garden/Intramurals – Solar Tables/Stands (Brodzik):</u> location not ideal because it is not on main campus with greatest visibility. Strawder: original proposal was for tables and stands, but has now been scaled back to just stands, to reduce cost. Limited as to which locations can be used. Oetter: did Herty roof come in under budget? If \$6000 is left from that project, can we use those leftover funds for solar stands? Brodzik: intramural field is highly used and is a sunny location, without buildings to shade. Cost of one stand is \$7-9K with combination of plugs and usb. They are highly rated by schools that have them, but are acknowledged that your investment will not be recouped, but priceless in terms of message. Groebner: Brodzik will revise proposal to reduce cost, and will put 1 stand at the intramural fields for visibility (as opposed to garden which has no power). Wilson: what about costs associated with eventual recycling of battery and cleaning of the panels. Strawder: Brodzik should include these considerations in the proposal. <u>Bike Share Program</u> : on hold. Strawder has met a couple of times with city. Wilson: campus has many bikes abandoned in zone. Can we repurpose those bikes for use in the program? Strawder: Sam Archbold and Kierra will work on the bike share proposal. New proposal will include abandoned bikes. Sams: has legal weighed in? Strawder: yes, it is approved by legal. Brodzik: Ga Tech does something like this, we should consult with them. Wright: repair stations are needed. Wilson: we already have some of those, around the dormitories. Oetter: will make a map and it will be on the web. <u>Herty Motion Sensors (Jesse):</u> will start this semester. Materials are coming in. Campus Kitchens (Cameron/Julia): need to work with local agencies, to find volunteers, and have reached out to local churches and are awaiting response. <u>Solar Conversion for Golf Carts (Anderson):</u> Anderson one cart is already installed. Cost is \$1434 / golf cart and the benefits include 44% longer on a single charge, battery life is extended from 4 to 6 years, saving funds \$600 /cart every 4 years. 3 more ready to be shipped out when approval received. Installation 2 days for the first one, but should be 45 minutes. UGA golf course has emailed and is interested in this project for their 70 golf carts. Visibility of the project is good. Phase 2: 3 golf carts. Phase 3: 10 golf carts. Currently asking for \$4200. And reimbursement of \$1434 for the 1 st one. VandeVoort: are the solar carts marked to advertise project? Anderson: want to get decals. Groebner: add decal to the budget and resubmit. Right now the solar golf cart is a rental (Rental 2). Check with John Scott to see if GCSU printing can do decals.	
ACTION: Brodzik will work on a new proposal for solar stands. Oetter will make map of bike repair stations and add to webpage. Anderson will submit revised budget proposal.	

Agenda Item: New Business	Presenter: Oetter
DISCUSSION: Any new business: Oetter: A GCSU graduate who works for Radiance (company) would like to visit and make a presentation to us. Do we want to know more about solar power for universities? (Agreement for presentation at conclusion of next month’s meeting). Hitchcock: Need to get screens for move out at end of semester to put around trash bins so that they will be hidden from commencement goers. Move out is Friday. Graduate commencement is that evening, undergraduates on Saturday. Groebner: only about a 30 minute window between end of moveout and beginning of commencement. Skip the curb can be extended if screens hide the containers. Allen: this can be a general expense. Strawder: could be part of phase 3 or	

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phase 4 recycling. Groebner: get a cost and we will table until next meeting.

ACTION: Oetter will set up Radiance presentation following Feb. meeting. Strawder: will investigate cost of screens

Adjourned: Vandevort motions, Oetter seconds.